

# Planning, Building and Engineering Fees

## Planning Services Fees

	Fee
A. Planning review per hour or fraction thereof	
1. Community Development Director	\$95.00 hr
2. Planner OR Engineering Tech	\$80.00 hr
3. GIS Coordinator	\$75.00 hr
4. Conservation Coordinator	\$75.00 hr
5. PW Director/City Engineer	\$95.00 hr
B. Zoning Fees	
1. Conditional Use	\$600.00
2. Rezoning	\$500.00
3. PD	\$1,200.00
4. PD Amendements	\$600.00
5. Comprehensive Plan Amendment Request Only (not including a rezoning request)	\$500.00
6. Comprehensive Plan Amedment and Rezoning Request	\$750.00
C. Plat Fees	
1. Sketch - Certified Survey Map	\$100.00
2. Certified Survey map	\$200.00
3. Sketch - Preliminary Plat	
10 or less lots	\$225.00
11 or more lots	\$300.00
4. Preliminary Plat	\$750.00
5. Preliminary Plat Reapplication	\$150.00
6. Final Plat	\$650 + \$11 per lot
7. Final Plat Rapplication	\$150.00
8. Public Works Committee Plan Routing	\$65.00
9. Public Utilities Committee Plan Routing	\$65.00
10. Acceptance of Improvements	\$65.00
11. Release of Building Permits	\$65.00
12. Developer's Agreement Plan Prep/Review	\$600.00
13. Stormwater Management Plan Prep/Review	\$150.00
14. Letter of Credit Administrative Fee	\$150 + \$75 per Improvement Category
15. Affidavit of Correction	\$100 Staff + \$150 Plan Commission
16. Land Combo permit	\$100 Staff + \$150 Plan Commission
D. Zoning and Building Permit Fees (Planning Division)	
1. Fences, Retaining Walls, Driveways, Patis, Sidewalks, Temporary Structures	\$20.00
2. Decks	\$20.00
3. Garden Sheds	\$15.00
4. Pool and Spas	\$20.00
5. Home Occupation	\$20.00
6. Zoning Letter - Compliance	\$20.00
7. Right of Way Vacaton	\$100 + \$300 Developer Deposit
8. 2nd Garage Structure (for PC Review)	\$100.00

E. Review Fees - Plan Commission	
1. BSO Amendments	\$150.00
2. BSO (Original)	\$300.00
3. Conceptual Review	\$100.00
4. Signs	\$60 first sign/\$20 ea. Additional
F. Special Review Administrative Fee	\$100.00

**Building Services Fees**

A. Residential 1 & 2 family & attached garages, new const. and additions. (See E. for alterations)	\$0.30 sq.ft.
B. Apartments 3 family and over, row houses, other Multi-family dwellings and institutional buildings with attached garages, new const. and additions. (See E. for alterations)	\$0.32 sq. ft.
C. Local business, commercial buildings, retail stores, office buildings, hotels, restaurants, etc., new construction and additions. (See E. for alterations)	\$0.31 sq. ft.
D. Detached garages and other accessory structures, new construction or additions. (See E. for alterations)	\$0.28 sq. ft.
E. Alterations, repairs, residing, re-roofing or other work where sq. ft. cannot be calculated.	\$60.00 Minimum
1.) Residential and Commercial	\$10.00 / \$1,000 value
2.) Commercial (Re-roofing \$250.00 maximum per bldg.)	\$10.00 / \$1,000 value
F. Foundation early start permit:	
1.) Multifamily/commercial/industrial	\$1,000.00 ea.
2.) 1 & 2 family dwellings	\$250.00 ea.
G. Heating Units, incinerators, fireplaces and other wood burning appliances:	
1.) First 150,000 BTUs	\$60.00 ea.
a.) Each additional 50,000 BTUs/fraction \$750.00 maximum per unit.	\$17.00 ea.
H. Air Conditioning:	
1.) First 36,000 BTUs or 3 Tons	\$60.00 ea.
a.) Each additional 12,000 BTUs, 1 Ton or fraction \$750.00 maximum per unit.	\$17.00 ea.
I. Mechanical Permit Fees:	
1.) HVAC Permit Fees:	
a.) New Construction, Additions, Remodels	Base Fee \$60.00 + \$0.06/SF
b.) Replace Heat Unit to 150,000 BTU/Additional 50,000 BTU	\$60.00 / \$17.00
c.) Replace AC Units to 3 Ton (36,000 BTU) / Additional 1 Ton (12,000 BTU)	\$60.00 / \$17.00
d.) Incinerator to 150,000 BTU / Additional 50,000 BTU	\$60.00 / \$17.00

e.) Woodburning to 150,000 BTU / Additional 50,000 BTU	\$60.00 / \$17.00
f.) Fireplace	\$60.00
g.) Commercial/Industrial Exhaust Hood System	\$80.00
2.) Electrical Permit Fees:	
a.) New Construction, Additions, Remodels	Base Fee \$60.00 + \$0.06/SF
b.) Switch, Outlets, Light Fixtures, Fire & Smoke Alarms	\$0.60
c.) Ceiling Fan, Exhaust Fan, Fluorescent Lighting or Tube	\$6.00
d.) Range Receptical, Garbage Disposal, Dishwasher, Clothes Dryer Receptical, Water Heater Connection	\$9.00
e.) Water Heater, A/C or other Compressor, Furnance or other heating devices, Sub-Feeders #4 AGW or >, Service Switch 100 AMP, Fuel or Water Pump	\$30.00
f.) Swimming Pool or Jacuzzi/Hot Tub	\$60.00
g.) Motor (\$0.60/HP), Rectifier, Transformer & Generator (\$0.60/KW)	\$0.60
h.) 230+ Volt Receptacle (under 30 AMP), Yard Lights	\$9.00
i.) Fire Alarm Panels & Controllers	\$6.00
j.) Dimmers & Rheostats	\$3.00
k.) Wireways, Busways, Underfloor Raceways	\$0.50
l.) Incondesent, Fluorecent, or Gas Tube Signs	\$0.50/ballast or \$10.00 min
I. 3.) Plumbing Permit Fees:	
a.) New Construction, Additions, Remodels	Base Fee \$60.00 + \$0.06/SF
b.) Floor Drain, Wash Basin, Laundry Tubs, Toilets, Bath Tubs, Sinks, Bubbler, Shower, Bar, Urinal, Machine Waste, Acid Tank, Garb. Disposal, Water Heater, Sump Pump, Dishwasher, Roof Drain, Lawn Faucet, Grease Trap, Studer Vent	\$10.00
c.) Piping Change, Catch Basin, Water Conditioner	\$30.00
d.) First 100 feet of Building Drain, Water Service, Building Sewer, or Building Storm	\$60.00
e.) Over 100 feet of Building Drain, Water Service, Building Sewer, or Building Storm (billed per foot over 100 feet)	\$0.20
f.) Water Meter (1 req. per dwelling; #2 - 5/8 x 3/4 horn), Sewer Lateral	\$60.00
g.) Sampling Manhole	\$100.00
h.) Existing Home - Sewer Connection Fee	\$500.00
i.) Fire Sprinkler System	\$60.00
j.) Fire Department Review	\$200.00
J. Exhaust hood and similar systems: commercial or industrial	\$80.00 ea.
K. Wrecking or Razing:	
(fee may be waived if structure is subject to condemnation)	
1.) Base Fee	\$100.00 ea.
a.) Them add square foot charge (total area)	\$0.05 sq. ft.
NOTE: Fee not to exceen \$500.00 maximum per bldg.	

L. Moving building over public ways:	
1.) Principal bldg. base fee	\$100.00 ea.
a.) Then add square foot charge (total area)	\$0.05 sq. ft.
2.) Accessory bldg. base fee	\$50.00 ea.
a.) Then add square foot charge (total area)	\$0.03 sq. ft.
M. Fuel tanks: remove or install (registration only)	\$30.00 ea.
N. Plan examination:	
1.) 1 & 2 family new construction (includes living areas all levels & garage)	\$125.00 ea.
2.) 3 family and over new construction	
a.) Base fee per building	\$270.00 ea.
b.) Then add per dwelling unit	\$60.00 ea.
3.) Residential additions or alterations	\$60.00
4.) Accessory or agricultural over 240 sq ft.	\$60.00
5.) Commercial, industrial:	See Below*
*If the State has not completed the Building or HVAC plan review, see State's Fee Schedule Summary: WI Building Code Table 302.31-2 for City fee plus the Plan Entry Fee of \$100.00.	
*If the State has completed the Building or HVAC plan review - Only the Plan Entry Fee is due	\$100.00
6.) Decks (over 120 sq. ft.), Swimming Pools	\$35.00
7.) Fire Department Commercial Plan Review	\$200.00
8.) Fire Department Review (All Commercial)	\$200.00 ea.
Fire Department Review	
(Sprinkler system with 50 heads or more)	\$200.00 ea.
(Sprinkler system with less then 50 heads)	\$100.00 ea.
Fire Department Review	
(Fire and Smoke Detection Systems)	\$100.00 ea.
9.) Business Registration	\$125.00
O. Wisconsin Uniform Permit Seals	\$50.00
P. House Numbers	
1.) Complete Set	\$20.00 ea. set
2.) Each individual letter	\$2.00 ea.
3.) Each frame (regardless of size)	\$4.00 ea.
Q. Occupancy Permit:	
1.) Residential (per unit)	\$75.00
2.) Commercial, industrial, business	\$250.00
3.) Temporary Occupancy Permits (6 months or less) - Commercial	\$1,000.00
4.) Temporary Occupancy Permits (6 months or less) - Residential	\$1,000.00
R. Pools: above ground, in-ground, spas and hot tubs	\$60.00 min. or
(\$60.00 minimum even if combined with deck)	\$9.00/\$1000 of value
S. Decks & Sheds	\$60.00 ea.

T. Signs	
1.) First sign on a permit	\$60.00
2.) Each additional sign on the same permit	\$20.00 ea.
U. Erosion Control/Land Disturbing Fees:	
1.) 1 & 2 family lots	\$150.00 ea.
2.) 3 family and over	
a.) Base fee per building	\$200.00 ea.
b.) Then add per 1000 sq. ft. of disturbed lot area	\$8.00/1000 sq. ft.
\$2,000 maximum per building	
3.) Commercial, industrial and institutional	
a.) Base fee per building	\$300.00 ea.
b.) Then add per 1000 sq. ft. of disturbed lot area	\$8.00/1000 sq. ft.
\$2,000 maximum per building	
4.) Land disturbing permit (no construction)	
a.) Base fee	\$150.00 ea.
b.) Then add for each acre over 4 acres	\$10.00/acre
5.) Other misc. small projects	\$60.00 ea.
V. Permit reimbursement fee	\$50.00 ea.
(No money is refunded if any inspections are made.)	
W. Failure to call for inspection	\$100.00 ea.
X. Inspections outside of normal hours/workdays	\$200.00 ea.
Xa. Re-inspection (after 1-follow-up)	\$75.00 ea.
Xb. Minimum charge for any one permit	\$60.00 ea.
Xc. Penalty Fees	*
*Up to three (3) times the normal permit fees.	
Y. Resubmission of previously approved plans	\$60.00

Amended by Resolution #18-2001, January 23, 2001  
Amended by Resolution #195-2000, September 26, 2000  
Amended by Resolution #28-2002, January 22, 2002  
Amended by Resolution #061-2004, April 13, 2004  
Amended by Resolution #023-2009, March 30, 2009  
Amended by Resolution #097-2012, November 12, 2013