

**CITY OF MUSKEGO ~ RECREATION DEPARTMENT  
TOURNAMENT APPLICATION**

Tournament Sponsor: \_\_\_\_\_

Person in Charge: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_  
(Street) (City/State/Zip Code)

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Date(s) of Tournament:** \_\_\_\_\_ Time: From \_\_\_\_\_ to \_\_\_\_\_

Raindate (if needed): \_\_\_\_\_ Time: From \_\_\_\_\_ to \_\_\_\_\_

Percentage teams Muskego residents: \_\_\_\_\_

**BASEBALL/SOFTBALL FIELD(S) LOCATION:** (Please check the fields you are requesting. \*90'-base pgs available):

- |                                         |                                                 |                                       |
|-----------------------------------------|-------------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Bluhm Farm I   | <input type="checkbox"/> Park Arthur #1(Lights) | <input type="checkbox"/> Kurth Park   |
| <input type="checkbox"/> Bluhm Farm II  | <input type="checkbox"/> Park Arthur #2(Lights) | <input type="checkbox"/> Denoon Park* |
| <input type="checkbox"/> Bluhm Farm III | <input type="checkbox"/> Park Arthur #3(Lights) | <input type="checkbox"/> Horn Park*   |
| <input type="checkbox"/> Bluhm Farm IV  | <input type="checkbox"/> Park Arthur #4(Lights) |                                       |

- SOCCKER FIELD(S) LOCATION:**  Denoon (regulation)  Manchester Hill  Kurth Park #1 (regulation)  
(Public use determined after Kickers.)  Moorland  Kurth Park #2

Maintenance requested: \_\_\_\_\_

Equipment requested: \_\_\_\_\_

I agree to abide by the rules, regulations, and policies as set forth by the Department and the Parks and Conservation Committee. In consideration of the foregoing, I, for myself, my heirs, assigns, beneficiaries and personal representatives, waiver and release any and all rights and claims for damages I or my child may have against the City of Muskego and all agents and persons acting for and on behalf of all entities as a result of my participation in any activity sponsored by these groups.

\_\_\_\_\_  
Sponsoring Agent Date

\_\_\_\_ Approved \_\_\_\_ Disapproved  
\_\_\_\_ Approved \_\_\_\_ Disapproved

\_\_\_\_\_  
Authorized Signatory, Parks & Recreation Department  
\_\_\_\_\_  
Parks and Conservation Committee (when applicable)

Application Received: \_\_\_\_\_ Refunds Approved: \_\_\_\_\_  
Field Usage Fee: \$ \_\_\_\_\_ Security Deposit: \$ \_\_\_\_\_ Lights: \$ \_\_\_\_\_  
Maintenance Fee: \$ \_\_\_\_\_ Supervision Fee: \$ \_\_\_\_\_  
AMOUNT COLLECTED: \$ \_\_\_\_\_ Date: \_\_\_\_\_ CK \_\_\_\_\_ Cash \_\_\_\_\_ By \_\_\_\_\_

Note all reasons for withholding any refund or deposit: \_\_\_\_\_

CITY OF MUSKEGO  
RECREATION DEPARTMENT

**TOURNAMENT POLICY**  
***Rules & Regulations***

- A. All tournament requests must be approved by the Parks and Recreation Department with consent from the Parks & Conservation Committee when necessary. No dates will be approved until after master baseball/softball schedule is finalized. Resident status for tournament request will be used if 75% of the teams participating are from Muskego.
- B. In addition to an application, the purpose of a tournament must be declared in writing including all financial, concession, and other related arrangements; i.e., insurance, toilet facilities, etc. in operating the tournament.
- C. A local team must be eligible to participate in a tournament where non-resident sponsorship has been granted.
- D. The sponsor is responsible for the general clean-up and also parking and crowd control on the grounds as determined by the parks maintenance division of the department.
- E. Daily tournament operation must conclude by 10:00 p.m. unless an extension is granted by the Parks and Conservation Committee.
- F. Tournaments may only be scheduled from May 1 through August 31.

***Fees and Charges***

- A. Field Usage Fee:
  - 1. Daily Game Usage (**ROUGHLY** 3-4 hours of field use):
    - a. Youth Organization—Resident (\$15.00/field/date) or Non-resident (\$30.00/field/date)
    - b. Adult Organization—Resident (\$15.00/field/date) or Non-resident (\$30.00/field/date)
  - 2. Daily Tournament/League Usage (**MORE** than 4 hours of field use) regardless of Priority Level:
    - a. Resident (\$50.00/field/date); Non-resident (\$75.00/field/date)
  - 3. Supervision Fee (*if Department and Parks & Conservation Committee feels necessary*): \$10.00/hour
  - 4. Maintenance Fee: \$65/field/date for Monday-Saturday. Per the agreement with Beilfuss Corp. any games scheduled for Sundays will be prepped on Saturday. Beilfuss Corp. will not be available for **ANYTHING** on Sunday games. Rain on Saturday after prep will be call of tournament director.
  - 5. Lights Cost: Games scheduled at one of these fields and going past a safe playing time, will be required to pay for lights.
    - a. Park Arthur #4 = \$20/date
    - b. Park Arthur #1, #2, #3 = \$10/date
  - 6. Security Deposit (usage only, both):
    - a. Resident (\$250/tournament) or Non-resident (\$500/tournament), regardless of priority level.
    - b. To be refunded partially or totally upon inspection of the grounds after the tournament. Misrepresentation of stated purpose can also result in total forfeiture of security deposit.

*Adopted by the Parks and Recreation Board 1/21/85.*

*Revised and adopted by the Parks and Recreation Board 9/13/83. Revised by Tammy Dunn, Recreation Manager 12/3/15*